

## New Family Application Process

1. Complete and turn in the following prior to scheduling an interview with our administrator:

\_\_\_\_\_ Admissions Policy

\_\_\_\_\_ Family Enrollment Form

\_\_\_\_\_ New Student Enrollment Form (one per student)

\_\_\_\_\_ Statement of Faith

\_\_\_\_\_ Parent/Student Agreement

\_\_\_\_\_ Family Lifestyle Policy

\_\_\_\_\_ Recent Iowa Test of Basic Skills Scores and Latest Report Card (if applicable)  
(Please provide paperwork for special programs also if applicable- IEP, TAG, ELL...)

\_\_\_\_\_ Registration and Testing Fee (Non-Refundable)

2. Scheduling:

\_\_\_\_\_ Once all of the above paperwork is turned in, schedule an interview. Please call the office at (515) 233-0772.

3. Complete and turn in the following paperwork if the paperwork is not in previous school records:

\_\_\_\_\_ Birth Certificate

\_\_\_\_\_ Immunization Card

\_\_\_\_\_ Physical Exam Form

\_\_\_\_\_ Certificate of Dental Screening

4. Upon acceptance, return the following to the office:

\_\_\_\_\_ Emergency Medical Authorization

\_\_\_\_\_ Student Computer & Internet Use Contract

\_\_\_\_\_ Volunteer Form

\_\_\_\_\_ Time and Talent School Resource Survey

\_\_\_\_\_ Authorization to Obtain Information Form

\_\_\_\_\_ Employer and Grandparents Information

\_\_\_\_\_ Food Allergy Questionnaire (if applicable)

\_\_\_\_\_ First Month's Payment, Debit Authorization Agreement, or Full Year's Payment

\_\_\_\_\_ Parent Pick-Up Release Form

\_\_\_\_\_ Discipline Policy

\_\_\_\_\_ Parental Confirmation of Reading the ACS Handbook